

## How to search

The MVTR can be used to find out if a motor vehicle trader is registered and therefore legally able to trade. Searching the MVTR is free and you may conduct as many searches as you need to.

### Search criteria

There are three ways you can search the MVTR.

#### By trader

If you know a motor vehicle trader's registration number you can use that number. The registration number is a six-digit number prefixed with an M. For example, M123456.

You can also search using the trading name of the motor vehicle trader.

#### By company

If the motor vehicle trader is a registered company you are able to search using their registered company number, registered company name, or the company's registered office address.

Please note | You cannot, at this stage, search the MVTR using a company's New Zealand Business Number (NZBN).

#### By individual

If the motor vehicle trader is registered as an individual, rather than a company, you are able to search on their name, for example John Adam Doe, or on the person's residential address.

NOTE | If you are searching by name you must enter the name exactly as it has been entered on the register. That is, ABC Motors Limited could be entered as:

- A B C Motors Limited
- A B C Motors Ltd
- ABC Motors Limited
- ABC Motors Ltd
- A.B.C Motors Limited
- A.B.C Motors Ltd

In order to return accurate search results, you must enter the name as it appears on the MVTR – including any spaces, full stops, special characters, etc. You may wish to search on all possible variations of a name to ensure an accurate result is returned.

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