

Forms and fees

On this page:

- [Forms](#)
- [Fees](#)

Forms



These forms are published in PDF format which uses [Adobe Acrobat Reader](#).
Open and print the forms below to complete.

- [Form MVTR 1 - Company application \[126 KB PDF\]](#)
Apply to register a company as a motor vehicle trader; includes statutory declaration form (Form MVTR 7).
Last updated 1 August 2016
- [Form MVTR 2 - Individual application \[95 KB PDF\]](#)
Apply to register a person as a motor vehicle trader; includes statutory declaration (Form MVTR 7).
Last updated 1 August 2016
- [Form MVTR 3 - Company renewal \[119 KB PDF\]](#)
Apply to renew a company as a motor vehicle trader; includes statutory declaration (Form MVTR 7) and Renewal Certificate (Form MVTR 8).
Last updated 1 August 2016
- [Form MVTR 4 - Individual renewal \[132 KB PDF\]](#)
Apply to renew a person as a motor vehicle trader; includes statutory declaration (Form MVTR 7) and Renewal Certificate (Form MVTR 8).
Last updated 1 August 2016
- [Form MVTR 5 - Company Notification of Change \[132 KB PDF\]](#)
Update company name, address, and other required information.
Last updated 1 August 2016
- [Form MVTR 6 - Individual Notification of Change \[89 KB PDF\]](#)
Update your name, address, and other required information.
Last updated 1 August 2016
- [Form MVTR 7 - Statutory declaration \[73 KB PDF\]](#)
Required for all applications, and when an individual is added to a registration, or has a name change.
Last updated 1 August 2016
- [Form MVTR 8 - Renewal Certificate \[61 KB PDF\]](#)
Required for all renewal applications.
Last updated 1 August 2016
- [Form MVTR 9 - Overseas Director Certificate \[60 KB PDF\]](#)
Required for any new directors who are added to an existing registration who ordinarily spend fewer than 300 days each calendar year in New Zealand.
Last updated 1 August 2016
- [Form MVTR 10 - Surrender of registration \[59 KB PDF\]](#)
When you cease business as a motor vehicle trader.
Last updated 1 August 2016
- [Form MVTR 11 - Complaint \[55 KB PDF\]](#)
When you wish to make a complaint about a motor vehicle trader who is trading illegally or who are breaching sections 95-119 of the MVSA.
Last updated 1 August 2016

Fees

Note | The fees shown here include GST and are quoted in New Zealand dollars (NZ\$).

Registration & renewal fees

The fee for registration and for renewal is \$595.95
(includes the registration fee and a levy for the Motor Vehicle Disputes Tribunal (managed by the Ministry of Justice)).

Search fees

There are no fees to search for a motor vehicle trader in the MVTR or to access information on the site - it is FREE.